

Personnel Committee

Minutes of the meeting held on Wednesday, 28 October 2020

Present: Councillor Bridges – in the Chair

Councillors: Akbar, Bridges, Craig, Leech, Murphy and Stogia

Also present:

Apologies: Councillor Leese, Ollerhead, Rahman, Richards, and Sheikh

PE/20/15 Appointment of a Chair for the meeting

In the absence of the Chair Councillor Bridges was appointed to chair the meeting.

Decision

To appoint Councillor Bridges as Chair for the meeting.

PE/20/16 Minutes of the previous meeting

Decision

To approve the minutes of the meetings held on 11 March 2020 and 25 March 2020 as correct records.

PE/20/17 Creation of New Post – Strategic Lead for Early Years

The Committee considered a report of the Chief Executive which presented proposals to establish a post of Strategic Lead for Early Years. The report stated that the post would take on the responsibility of leading the Council's ongoing development, transformation and delivery of the Early Years strategy and associated priorities.

The key responsibilities of the post were outlined in the report. The Director and Deputy Director – HROD both responded to a question from a member about how the post had been developed, noting that it had previously been assumed from a since disestablished role with a higher salary. It was explained that the since disestablished role had had a greater remit, part of which had included responsibility for education quality assurance. The Committee was assured that the role had been through the Council's Job Evaluation scheme and had subsequently been determined to be at a salary that was commensurate with SS1.

No Trade Union comments were submitted for consideration. The Committee agreed the recommendation to approve the creation of the post.

Decision

To approve the creation of a new post of Strategic Lead for Early Years Grade at salary scale SS1 (£62,531 - £67,676).

PE/20/18 Creation of New Post – Manchester Climate Change Agency Director

The Committee considered a report of the Deputy Chief Executive and City Treasurer which sought approval for the creation of a Director role for Manchester Climate Change Agency.

The role, to be hosted and funded by the Council, would oversee the delivery of the Manchester Climate Change Framework as well as wider actions to support Manchester in becoming a zero carbon city by 2038.

The key responsibilities of the post were outlined in the report. There was a discussion about the attributes and skill-sets that are required in the role. The Head of Programme Management Office (Commercial Governance & Directorate Support) talked about the importance of balancing the relevant knowledge and understanding of climate change agenda with ability to galvanise partners and other agencies in order to drive forward partnership action.

No Trade Union Comments were submitted for consideration. The Committee agreed the recommendation to approve the post.

Decision

To approve the creation of the post of Manchester Climate Change Agency Director at salary scale SS1 (£62,531 - £67,676).